**Sample Functional Resume**:

 Jane Doe

**Current Address (until May 20, 200X) Permanent Address**

123 Peach Tree Street 098 Somewhere Street

Anywhere, NE 99163 Somewhere, NE 98765

**OBJECTIVE**

Full-time employment as a clinical dietitian with the opportunity to provide individual patient care.

**EDUCATION**

**BS in Food Science and Human Nutrition, General Dietetics Option** May 200X

Anywhere State University, Anywhere, NE, GPA 3.15

Relevant coursework: Eating Disorders, Global Nutrition, Community Nutrition, Nutritional Assessment, Medical Nutrition Therapy, Prenatal-Infant and Child Nutrition, Sport Nutrition

**CLINICAL EXPERIENCE**

* Provided counseling and diet instruction for inpatients and outpatients in hospital setting
* Performed effective nutritional screening to assess status and develop nutrition care plans
* Provided nutrition counseling to college students
* Developed precision, confidence and ability to manage patient loads

**COMMUNITY EXPERIENCE**

* Participated in Food Bank and Meals on Wheels community programs
* Developed nutrition education materials for teaching individuals in the community
* Organized nutritional components of “Eating Disorders Awareness Week”

**FOOD SERVICE EXPERIENCE**

* Planned theme dinner for ASU dining center
* Participated in budgeting, requisitioning and ordering procedures for public school food service
* Conducted in-service training for full-time food service staff

**EMPLOYMENT HISTORY**

**Student Dietician,** ASU Nutrition Clinic, Anywhere, NE, 1/200X – present

**Food Service Manager**, Somewhere School District, Somewhere, NE, 8/200X – 5/200X

**Receptionist**, Nowhere Medical Center, Nowhere, NE, 8/200X-5/200X

**HONORS AND LEADERSHIP**

Member, American Dietetic Association

Treasurer, Student Nutrition Awareness Club