**Retail Sales Associate Resume**

**Amanda Collinworth**

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**RETAIL SALES ASSOCIATE**

**Customer Service… Communication… Collaboration…**

**PROFESSIONAL HIGHLIGHTS**  
• 6+ years’ extensive experience in retail sales and merchandising arena  
• Proven record of driving profitable sales through promotions and merchandise display  
• Known for exceeding store sales goals collaboratively  
• Proficient in building exceptional customer experiences through engagement, positive attitude and great service  
• Well-versed in performing daily departmental maintenance tasks

**SPECIAL SKILLS**  
• Keeping track of repeated customers, their likes and dislikes and their contact information  
• Anticipating customer responses  
• Reading, writing, math and latest technologies  
• Bilingual: English/Spanish

**SELECTED ACCOMPLISHMENTS**  
• Achieved 100% sales goals in the year 2014 by putting in place excellent selling techniques  
• Increased customer base by 30% during the year 2015 following excellent customer services resulting in recurring business

**PROFESSIONAL EXPERIENCE**

**Retail Sales Associate** All Solutions – Los Angeles, CA | Jan 2013 – Present

• Assist customers with product selection and queries  
• Investigate customer complaints and provide solutions accordingly  
• Set up store displays and merchandise  
• Operate cash register as and when necessary

**Retail Sales Associate** City STores – Los Angeles, CA | May 2009 – Jan 2013

• Managed shelf stocking and pricing activities  
• Handled inventory and stocks  
• Reviewed merchandise movement  
• Inspected merchandise for quality and quantity

**EDUCATION**  
High School Diploma – 2008  
John Marshall High School, Los Angeles, CA

**ADDITIONAL CAPABILITIES**  
• Flexible schedule  
• Listens instructions actively and acts quickly  
• Computer: Retail Software, MS Word and Excel