

**SUMMARY**

Write about three lines here. Use generalities or specifics, but be positive and highlight your strengths especially as they relate to firefighting. Firefighters these days need be skilled and competent in EMS, customer service, public relations, and of course it is good if you can show that you’re well rounded.

## **EDUCATION**

**University of Fire** Tucson, AZ

B.S. If You Have A Degree Aug 1999

**Your Community College** Pittsburg, CA

A.S. Fire Technology Jul 2009

Did you attend a fire academy? List it here. Dec 09

**Don’t list your high school even if it is your only education.**  Suffern, NY

Degree or programs of study. July 1996

# **EMPLOYMENT EXPERIENCE**

**Employer (Business) Name**  City, CA

Your Job Title 08/09 - Present

**Employer (Business) Name**  City, CA

Your Job Title mm/yy – mm/yy **Employer (Business) Name**  City, CA

Your Job Title mm/yy – mm/yy **Employer (Business) Name**  City, CA

Your Job Title mm/yy – mm/yy **Employer (Business) Name**  City, CA

Your Job Title mm/yy – mm/yy **Employer (Business) Name**  City, CA

Your Job Title mm/yy – mm/yy

**CERTIFICATIONS & TRAINING**

**Add any certs & training that you have here** Institution Name

**BLS for the Healthcare Provider (CPR & AED)** American Heart Assoc.

**Emergency Medical Technician # 24680** Los Medanos College

**AFFILIATIONS & LEADERSHIP & VOLUNTEER**

**Volunteer**

* Local Hospital maybe City, CA
* Any other volunteer organization City, CA

**Groups/Clubs**

* Sports clubs or anything that is community oriented
* Be generous, but don’t lie.
* If you don’t have clubs you’re a part of, re-title this section or delete it.

**Hobbies/Interests** Lafayette, CA

* This section is not a must.
* It can be deleted, but can also give the department a better idea of who you are.

# **SKILLS**

* List skills
* Still, don’t lie!
* Skills that apply
* You should modify this for different jobs
* Skill examples include:
* Problem Solving/Resolution
* Leadership
* Customer Service
* Traits also work:
* Honest
* Ethical
* Friendly & Caring
* Dependable