**Infrastructure project manager resume**

Karen Brown

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The Big Peg

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**PERSONAL SUMMARY**

A highly experienced Infrastructure Project Manager, who comes to you with a background in leading project teams through all phases of a project lifecycle. Overall Karen has worked in this field for more than 3 years and possesses the Bachelors’ degree and Project Management Professional (PMP) accreditation that you want from a candidate. As a true all-rounder, she is able to drive impact and results within IT Operations and has the ability to turn innovative ideas into world class solutions. She possesses the required level of enthusiasm and energy needed to reduce costs, increase performance and maximize efficiency. You can be rest assured that Karen is an analytic, creative and business focused problem solver who will impact every area of your business. At this precise moment in time she would very much like to join a company where being challenged and rewarded is a part of daily working life.

**CAREER HISTORY**

**INFRASTRUCTURE PROJECT MANAGER** – January 2010 - present

Employers name - Coventry

Responsible for managing the day-to-day operational aspects of a project, and for providing guidance during the analysis, design, development, testing, implementation, and post implementation phases.

**Duties;**

Meeting regularly with senior managers, stakeholders, project teams and team leaders to review status, make recommendations, and resolve problems.

Providing direction, guidance, and oversight to project team members.

Involved in overseeing large, multi-million dollar, complex global projects.

Measuring project performance using appropriate tools and techniques.

Identifying potential risks and mitigation plans.

Prioritizing and assigning tasks to team members.

Reporting on project performance and metrics.

Building relationships with client stakeholders.

Developing mitigation plans to address identified risks.

Shielding the project team from external interferences.

Having daily contact with multiple functional teams and personnel.

**TRAINEE PROJECT MANAGER** – May 2008 - January 2010

Employers name - Birmingham

CASHIER – July 2007 - May 2008

Employers name - Birmingham

**KEY SKILLS AND COMPETENCIES**

**Project Management**

Building and executing Infrastructure project plans.

Previous experience working in a fast paced and agile environment.

Knowledge of applying infrastructure and engagement methodologies to real world scenarios.

Keeping informed of latest trends, developments, and best practices in particular field.

IT knowledge of OS, Windows, Linux and Computing Infrastructure.

**Personal**

Excellent collaborative, communication, and customer engagement skills.

**AREAS OF EXPERTISE**

Project Management

Business Analysis

**ACADEMIC QUALIFICATIONS**

Central Birmingham University – Business Administration Degree 2003 - 2007

Aston College - HND 2001 – 2003

Coventry School; O levels Maths (A) English (B) Geography (B) Physics (A)