**Paul A. Smith**

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**Job Objective:**

Seeking the position of a Senior Business Analyst and willing to pro-actively contribute and work with the organization to gain proficiency and deliver results.

**Summary of Skills:**

* Strong knowledge of corporate [financial](https://www.bestsampleresume.com/sample-financial-resume/finance-manager-resume.html) systems and reporting tools
* Excellent analytical, presentation, and assertive skills
* Skilled in reading, reviewing, and evaluating financial statement and balance sheets
* Ability to develop and implement effective accounting model and business processes
* Strong attention to detail with an ability verifying accuracy and completeness of financial data
* High inclination towards solving complex business problems and to fetch optimum ROI for business

**Work Experience:**

Senior Business Analyst

ABC Solutions Inc., Chicago, IL

October 2015 – Present

* Advising and supporting in planning and implementation of policies and business analysis
* Developing strategies for process improvement and assisting production, sales, and accounting departments
* Recommending new policies and formulating internal and external policies
* Liaising between IT staff and business unit and facilitating communication
* Planning and deploying strategies for quality assurance test plans
* Identifying and capitalizing opportunities for business growth and evaluating quality assurance test plans

Business Analyst, Junior

AVL Enterprises, Chicago, IL

February 2012 – September 2015

* Gathered, interpreted, and documented user requirements and translating them into business language
* Reviewed performance of all the departments and evaluated them based on metrics
* Identified and minimized the impact of external factors on business growth
* Identified, evaluated, and interpreted business needs and [technological](https://www.bestsampleresume.com/sample-technology-resume/technology-manager-resume.html) intervention
* Created presented on data analysis, financial return measures, and expense structures
* Maximized profitability and return on investments for business partners by deploying stringent business policies

**Education:**

* Master of Science in Business and Financial Management  
  ABC University, Chicago, IL  
  2011
* Bachelor of Science in Business Administration  
  St. Stefan's College of Science, Chicago, IL  
  2009

**Reference:**

On request.