**William T. Simmerman**

4167 Renwick Drive

Portland, OR 97203

Phone: 484-191-8167

Email: william.simmerman@anymail.com

**Career Summary:**

Hardworking, dedicated and certified Networking professional with over 6+ years of experience in troubleshooting network issues, maintaining servers, and overseeing hardware/software requirements. Adept at ensuring confidentiality of data, designing routing systems by configuring appropriate protocols. Team player with excellent communication and organizational skills.

**Summary of Skills:**

* Extensive experience in configuring and maintaining company's computer systems, and ensuring effective working of LAN
* Sound knowledge of managing various network security tools, including firewalls, anti-virus software and setting up intrusion detection systems to protect confidential data
* Expertise in monitoring network performance and optimizing configuration for optimal speed and availability to the staff or clients
* Proficiency in identifying, troubleshooting, documenting network connectivity and performance issues to prepare concise reports to submit it to the management
* Ability to coordinate with other network administrators in the team to regulate user access in case of sensitive files for protecting against internal data breaches
* Capable of implementing and maintaining emergency backup or restore systems for protecting data on critical network servers
* Possess multitasking skills and ability to complete duties within deadlines using sound organizational and time-management skills
* Strong analytical thinking and problem-solving skills
* Adept at providing end-user desktop support using exceptional communication and interpersonal skills

**Work Experience:**

Network Administrator

OCONUS Solutions, Portland, OR

December 2016 – Present

* Working with a team of 20 networking professionals responsible for performing addition, removal and necessary changes in networking topology for clients
* Reviewing network schematics, diagrams and other documentation to coordinate network equipment and other infrastructure for installations
* Diagnosing and immediately resolving client-related problems related to the network by troubleshooting issues
* Coordinating with the team to set up LAN/WAN configurations for at sites, installing relevant software, and optimizing work efficiency
* Conducting training sessions for interns and junior level personnel to help them understand various networking solutions to define issues
* Performing adequate research to stay updated about the advancements in networking, and implementing required procedures in the organization
* Responsible for handling various tasks, including database maintenance, troubleshooting network issues, and installing required system/equipment for the clients

Network Administrator

Graybill Computing Solutions, Portland, OR

May 2014 – November 2016

* Worked with the team responsible for providing support to clients requiring deployment and configuration of routing network designs
* Monitored company network to identify problems, and determined techniques to get feasible solutions
* Took responsibility for designing, configuring, maintaining, monitoring, and securing network infrastructure of the organization, including routers, switches, and firewalls
* Ensured every computer system is installed with the latest version of QuickHeal Anti-virus software to protect the system data from corrupt malware
* Managed all networking tasks appropriately as per the client requirements by adhering to network security and standards
* Assisted data team in retrieving large data sets directing procedures and providing security keys to extract information
* Provided front-line support to the internal staff and clients related hardware, software or network issues

**Internship:**

Entry-level Network Administrator

Jetson NetBuzz Services, Portland, OR

August 2012 – April 2014

* Took responsibility to install and maintain personal computers, servers, switches, and other networking equipment along with the required software packages
* Coordinated with the team to install, configure, troubleshoot, monitor and maintain network equipment at the head office, and the intrastate branches
* Assisted various departments with networking issues, and helped to maintain confidentiality of sensitive data to prevent breach
* Collaborated and worked with information security group to ensure network vulnerabilities are addressed in timely fashion
* Established network configurations by designing routing configurations, and using protocols for the setup
* Coordinated with the team to establish new networks for on-site clients by evaluating performance issues including availability, throughput and latency
* Regularly checked network performance by monitoring and analysis to prepare monthly reports, and escalated critical issues
* Worked closely with the team to ensure strong connectivity for all the devices with proper backups on the server

**Education:**

* Bachelor's Degree in Computer Engineering  
  ABC University, Portland, OR   
  2011

**Certification:**

* Cisco Certified Network Professional, 2012   
  CompTIA A+, 2013

**Reference:**

On request.