**Dominic K. Severino**

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**Career Objective:**

To gain an government accountant position with the state government and audit internal accounting information and financial information of taxpayers.

**Summary of Skills:**

* Strong knowledge of state, federal, and local tax laws
* Experienced in auditing financial statements and tax returns
* Extensive understanding of accounting and auditing principles and procedures
* Familiarity with Business Law and checking compliance with rules and regulations
* Excellent ability to solve problems and use accounting software
* Skilled in maintaining confidentiality of taxpayers and internal information

**Work Experience:**

Government Accountant

Rainbow County, No Springfield, VT

July 2014 - Present

* Preparing budgets and setting goals quarterly and yearly goals for fiscal year
* Analyzing financial and accounting information of taxpayers
* Entering daily cash and check transactions in the accounting system
* Reconciling differences in accounting information by collecting data and facts
* Ensuring taxpayers financial information are in compliance with government rules
* Generating and updating payroll taxes and payroll returns

Government Accountant

Montex Corporation, No Springfield, VT

March 2012 - June 2014

* Prepared financial statements and handled payroll duties
* Evaluated company's financial information and submitted to the IRS (Internal Revenue Service)
* Monitored internal records of the company and adjusted accounting details
* Evaluated and enhanced efficiency of accounting operations
* Developed and executed policies and procedures for internal control
* Supervised and managed staff of the accounts department

**Education:**

* Bachelor's Degree in Accounting  
  Price University, No Springfield, VT  
  2011

**Reference:**

On request.