**Stephanie Meyers**

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**Career Objective**:

To gain the position of content analyst with your esteemed organization and ensure quality, accuracy, authenticity and readability within the organization's data.

**Key Skills**:

* Strong knowledge in language vocabulary and grammar
* Aptitude for grasping and applying acquired knowledge
* Excellent creativity and innovation skills
* Highly skilled at analyzing data and sorting relevant information
* Competent with in using technical support
* Proficient with data management abilities

**Work Experiences** :

**Designation : Content Analyst**

Organization's name : Quick Web Solutions Inc, Philadelphia

**Duration** : July 2013 - till date

Responsibility:

* Screen the drafted articles. Edit the contents, wherever necessary, to provide better reading material to readers.
* Research and verify accuracy of facts in written data. Make corrections in case of false or exaggerated contents within the documents.
* Use different content metrics to evaluate the readability, purposefulness, expressions and the ability to make an impact on the reader of the contents.
* Compile data form different documents and translate the data in an easy-to-understand format.

**Designation : Content Analyst**

Organization's name : Expressions Publications Inc, Philadelphia

**Duration** : November 2011 - June 2013

Responsibility:

* Guide the writers on ways to improve quality in contents, express meaning in right words, put forth accurate information and to format the contents in eye catching way
* Make an analysis about the reader's behavior and expectations for content. Suggest writers' different topics to write articles.
* Plan policies, train employees and perform other required actions to improve data quality and coverage
* Compile data from different sources and prepare a summarized report

**Associations** :

Member of Philadelphia Writers Association, Philadelphia

**Educational Qualifications**:

* **Qualifications: Master in Mass Communication**
Awarding Body: University of Philadelphia
Year of Passing: 2010
* **Qualifications: Bachelor's in English Language**
Awarding Body: University of Philadelphia
Year of Passing: 2008

**Technical Competence** :

* Familiar with use of several content analysis softwares, quality checker, and plagiarism checkers along with MS office applications.

**Reference**:

Will be provided on request.