**James J. Taylor**

4966 Rinehart Road

Miami, FL 33179

Phone: 786-389-5805

Email: jjtaylor@example.com

**Career Objective:**

To work as a chartered financial analyst with “Juma Finance,” and perform research on stocks and bonds and suggest clients on investing.

**Summary of Skills:**

* Proficient knowledge of accounting principles, practices, and the legal aspects of preparing and filing financial documents
* Highly skilled at applying knowledge of calculus, statistics, and mathematics to evaluate and interpret the financial documents
* Strong knowledge in economics, securities and portfolio management field that helps study the financial aspects of market behavior and competitors' strategy
* Capable of communicating and coordinating activities with different sections within the accounts department

**Work Experience:**

Chartered Financial Analyst

Aspirations Inc., Miami, FL

July 2013 - Present

* Tracking financial performance of specific products, services, project departments and drafting reports on development
* Researching on areas impacting he financial standing of the organization
* Coordinating with the accounts departments and analyzing profit and loss statements and balance sheets for each quarter /year
* Preparing statistics depicting the trends in revenue generation
* Acting as a financial planner and planning the revenue generation activities of the organization effectively with set profit margins

Chartered Financial Analyst

ABC Company, Miami, FL

January 2012 - June 2013

* Analyzed financial documents and revenue trends from different sources to categorize sources as profitable, potential and non-productive
* Recognized the potential revenue areas and developed them to the fullest of their capacities by allocating required resources
* Gathered information and studied several investment options in the market and advised the organization on the most profitable options
* Interpreted and compiled data from different financial statements and prepared reports with relevant details in easy-to-read language
* Combined knowledge in taxation, insurance, and investments to help the organization meet their short-term and long-term financial goals

**Education:**

* Bachelor's Degree in Finance  
  ABC University, Miami, FL  
  2010
* Certified Charted Financial Analyst  
  CFA Institute, Miami, FL  
  2011

**Reference:**

On request.