**Lyle D. Beyer**

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**Career Objective:**

Seeking a capacity analyst position with a leading manufacturer of electronic products where I can utilize my analytical skills and contribute in capacity planning and decision making tasks.

**Summary of Skills:**

* Strong competency in capacity planning, decision making, and forecasting
* Experience in optimizing service levels matching capacity
* Strong communication and presentation skills
* Excellent time management and task management abilities
* Capability of handling pressure situation with ease , confidence, and calm demeanor
* Emphasis on improving work performance, efficiency, and knowledge constantly

**Work Experience:**

Capacity Analyst

Dow Company, York, PA

June 2013 - Present

* Studying market behavior and identifying the demand for the product/services by the consumers
* Maintaining consistency between demand and supply factors by identifying the needs and making the resources available in right proportions
* Undertaking capacity-controlling activities by comparing the planned output with actual output, and correct imbalances if any
* Designing and preparing models, systems, and metrics for capacity planning and controlling tasks
* Providing suggestions to the Capacity Manager in procuring necessary equipment

Capacity Analyst

ABC Company, York, PA

February 2012 - May 2013

* Determined the capacity management program goals, requirements, work flow and ensured its successful execution
* Ensured that the capacity analysis records are up-to-date
* Coordinated work with the distribution analyst and ensured appropriate allocation of resources to meet the capacity demands as per the set goals and plans
* Provided forecast on the uncertainties, deficiencies, and threats to meet demands without interruptions or delays
* Communicated clearly and effectively with clients and the internal management and ensured consistency between demand and supply factors

**Education:**

* Bachelor's Degree in Business Management  
  York University, York, PA  
  2011

**Reference:**

On request.