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**Achievements**



**Headcount**



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No.** | **Capability** | **Last Headcount** | **Joined** | **Resigned** | **Current Headcount** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | | **Total** |  |  |  |

**Recruitment**



|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.No.** | **Position** | **Numbers** | **Start Date** | **End Date** | **Joined** | **Status** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Training**



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No.** | **Training Programme** | **No. of Participants** | **Faculty** | **Feedback Summary** |
|  |  |  |  |  |
|  |  |  |  |  |

**Recognition**



|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Category** | **Numbers** | **Names** |
|  |  |  |  |
|  |  |  |  |

**HR Events**



In bullet points

**Concern Areas**



In bullet points

**Focus for next month**



In bullet points